

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, April 13, 2010
Little Dixie HomeOwnership Center

AGENDA

Invocation

1. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (2 & 3 and 7 & 8) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

2. Consideration, Discussion and Vote to Approve March 2010 Minutes

3. Consideration, Discussion and Vote to Approve February 2010 Financial Reports

4. Consideration, Discussion and Vote to Adjourn Into an Executive Session in Order to Discuss the employment of Brenda Needham, LDCAA Executive Director, and Jay Weatherford, LDCAA Associate Director. Okla. Stat. Title 25 § 307 (B) (1).

5. Discussion and Vote to Adjourn Out of the Executive Session and the Regular Meeting Be Reconvened.

6. Consideration, Discussion and Vote to Approve Submission of Application to ACF to Approve Closing Two Valliant Head Start Centers and Opening an Additional 3 Year Old Center at Forest Grove and a New Center at Swink.

7. Consider Submission of Resolutions and/or Grant Applications - \$10,430,657

- a. Mentoring Children of Prisoners Continuation to HHS - \$200,000
- b. Strategic Enhancement to Mentoring Program to U.S. Dept. of Justice - \$500,000
- c. Technical Assistance Request to NeighborWorks America - \$10,000
- d. Rehab of Residential Rental Property Application to NeighborWorks America - \$500,000
- e. Investing in Innovation Fund to U.S. Department of Education - \$5,000,000
- f. USDA Community Facilities Application for Swink - \$50,000
- g. USDA Community Facilities Application for Horace Mann - \$50,000
- h. USDA Community Facilities Application for Multiple Sites to Address ADA Issues - \$50,000.
- i. State Pilot Early Childhood Program Application to Tulsa CAP - \$414,808
and Signing of Provider Agreement
- j. Healthy Marriage Refunding Application to Office of Head Start - \$299,186
- k. Head Start COLA Application to ACF - \$23,699
- l. Reauthorization and Resolution to Apply for Self Help Housing Grant - \$1,405,611
- m. Resolution Authorizing Executive Director to Execute Legal Matters/Documents on Behalf of the Agency.

- n. T&MA Contract (SHARE) Application to USDA Rural Development - \$2,082,964
- o. Resolution Declaring April as Fair Housing Month.

8. Consider Acceptance of Grants/Contracts/Awards - \$145,023.73

- a. Technical Assistance Award from NeighborWorks America - \$10,000
- b. NeighborWorks Week Funding from NeighborWorks America - \$3,500
- c. Weatherization Funds from PSO - \$5,735
- d. OADP Tax Preparation Contract from OKACAA - \$7,010
- e. Community Service Block Grant (CSBG) Allocation from ODOC - \$115,323
- f. RSVP Grant Amendment from Corp. for Nat'l & Community Service, Increase of \$1,977
- g. Oklahoma CASA Association Grant Modification, Increase of \$1,478.73

9. Update on Neighborworks Seminar held in Washington.

10. Consideration, Discussion and Vote to Approve Addition to Financial Services Manual Regarding Gift Card Procedures.

11. Consideration, Discussion and Vote to Approve Submission of Request to ACF to Revise Previously Awarded Quality Funds Narrative.

12. Consideration, Discussion and Vote to Approve Revised Head Start/Early Head Start Pay Scale

13. Consideration, Discussion and Vote to Approve Head Start ERSEA Component Plan for 2010-2011.

14. Update on Strategic Planning

15. Head Start Policy Council Report

16. Other Reports/Announcements/Correspondence – Letter to Dennis Shockley at OHFA; 5K Run; RSVP Progress Report Review; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

17. Update on Kiamichi Development Company Activities

18. Consideration, Discussion and Vote to Approve, Adopt and Add LDCAA Policy No. 422, Taping/Eavesdropping On Conversations, to LDCAA Policy Manual.

19. Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

20. Consideration, Discussion and Vote to Adjourn.